

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, December 12, 2024
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Howe, Alameida, Parola and Martinez.

Also present: District Manager Forrey, and Assistant District Manager Riley

Guest: Michelle McIntyre, Executive Officer, Placer LAFCO

C. **PUBLIC COMMENTS**

D. **APPROVAL OF MINUTES:**

Approved minutes of November 14, 2024

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Parola to approve the November Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

OLD BUSINESS:

1. LAFCO:

Michelle McIntyre provided a PowerPoint presentation, questions and answers followed. Additional discussion will be placed on next month's agenda.

H. **INFORMATION ITEMS:**

2. **District Manager's Report:**

- a. **Safety Meeting:** November's Safety Meeting was on tractor safety
- b. **Difficult People Training:** GSRMA will train the staff onsite Jan. 10th
- c. **Galt Training:** The entire staff attended the Galt Training put on by PCA December 6th at Galt Arno Cemetery
- d. **Staff Meeting:** We had a staff meeting to discuss wreaths across America and the plan for the day
- e. **Wreaths Across America Update:** Wreaths have been delivered, the ceremony will be at 12pm rain or shine

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

3. **PERSONNEL: Pursuant to Gov. Code §54957:**

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS:**

No comments were made.

N. **CHAIRPERSON'S COMMENTS:**

No comments were made.

O. **ADJOURNMENT:**

The meeting was adjourned at 6:10 p.m. The next regular meeting will be held on January 09, 2025.

Secretary, Board of Trustees
Roseville Public Cemetery District