

NOTICE

OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE ROSEVILLE PUBLIC CEMETERY DISTRICT
February 9, 2017, at 5:00 p.m.
District Office
421 Berry Street, Roseville, CA 95678

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to the reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds(2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

A. **CALL TO ORDER**

B. **ROLL CALL**

C. **PUBLIC COMMENTS:**

The Board of Trustees appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

D. **APPROVAL OF MINUTES:**

January 12, 2017, Regular Meeting

E. **CONSENT AGENDA:**

The consent agenda consists of routine items that are to be considered upon one motion for approval. However, any item removed prior to approval may be considered separately where moved in the agenda.

Transfer of January 2017 Income to County	\$ 35,371.88
Approval of January 2017 Expenditures	\$ 47,164.39
Balance in Revolving Fund Account as of January 31, 2017	\$154,533.29

F. **CORRESPONDENCE:**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

OLD BUSINESS:

1. Board Meeting Compensation:
Review/discuss Board Meeting Attendance Compensation Increase

NEW BUSINESS:

2. Policy Review:
Discuss/approve revised language for Employee & District Policy Manuals
3. Golden State Risk Management Authority Training:
Discuss attendance to GSRMA's Ethics and Harassment Training, to be held in Willows, on April 2, 2017 and May 17, 2017

H. **INFORMATION ITEMS:**

4. Superintendent's Report:
 - a. Safety Meeting
 - b. Office Remodel
 - c. Land Recording
 - d. Payment Options-Credit Cards & Cash
 - e. Statement of Economic Interest-Form 700

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

5. Public Employee Performance Evaluation(s) Pursuant to Gov. Code §54945.6:
Title: District Superintendent
6. PERSONNEL: Pursuant to Gov. Code §54957:
The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION**

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R.P.C.D.

- L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**
- M. **BOARD MEMBER'S COMMENTS**
- N. **CHAIRPERSON'S COMMENTS**
- O. **ADJOURNMENT**

Next scheduled Board of Trustees meeting: March 9, 2017

_____ This agenda posted the 3rd day of February, 2017
Posted by: Tanja Pomeroy, Assistant Superintendent
Approved by: Kelly Ehrman, Superintendent